
INDIANA COMMISSION ON PROPRIETARY EDUCATION*Board of Commissioners Meeting Memorandum*

Date: March 11, 2009

From: Ross Miller, Director of Regulatory Compliance

**Subject: ITT TECHNICAL INSTITUTE – FORT WAYNE, INDIANAPOLIS,
NEWBURGH, AND SOUTH BEND
NEW DEGREE APPLICATIONS**

Staff Recommendation

(1) The commission staff recommends that ITT Technical Institute – Fort Wayne, Newburgh, and South Bend be granted the authority to award the Associate of Applied Science degree in the following program *with the stipulation that as new faculty members are hired, the Instructor Qualification Record form will be submitted to the commission staff for review:*

(AAS)- Paralegal Studies, (Online and Residence)

**-Fort Wayne
-Indianapolis
-Newburgh
-South Bend**

(2) The commission staff recommends that ITT Technical Institute – Fort Wayne, Indianapolis, Newburgh, and South Bend be granted the authority to award the Associate of Applied Science Degree, and Bachelor of Science degree in the following programs:

Fort Wayne:

**(AAS) –Health Information Technology, (Online and Resident)
(AAS) - Software Development Technology, (Online and Residence)
(BS) - Software Applications Development, (Online and Resident)**

Indianapolis:

**(AAS) – Software Development Technology, (Online and Resident)
(BS) – Software Applications Development, (Online and Resident)**

Newburgh:

**(AAS) – Software Development Technology, (Online and Resident)
(BS) – Software Applications Development, (Online and Resident)**

South Bend:

**(BS) – Project Management, (Online and Resident)
(AAS) – Software Development Technology, (Online and Resident)
(BS) – Software Applications Development, (Online and Resident)**

Background Information

ITT Technical Institute is nationally accredited by the Accrediting Commission for Independent Colleges and Schools.

The three Associate of Applied Science degrees consist of 96 quarter-credit hours of training; with 72 quarter-credit hours in the specialty; meeting the a minimum of 75% in the specialty. The faculty included with the Health Information Technology, and Software Development Technology Associate of Applied Science degrees meet the criteria as stipulated in IC 570 IAC 1-10.1-4.

The Project Management, Software Applications Development Bachelor of Science degree programs each consist of 180 quarter-credit hours of training; with 69% of courses in the specialty.

Each of the Project Management proposed instructors hold's a minimum of a Master's degree. Of the Software Applications Development faculty 31 hold a minimum of a Master's degree, the remaining six (6) hold a Bachelor's degree with a minimum of seven (7) years of experience.

Supportive Documentation

1. Degree Applications
2. Instructor Qualification Record Forms

Name of Institution ITT Technical Institute - Ft. Wayne, Indianapolis, Newburgh, South Bend

Name of Program Paralegal Studies, Online and Residence Delivery

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) AAS

Name of Person Preparing this Form Wendy Kandel, Regulatory Affairs Manager

Telephone Number 317.706.9276 Application Type

Date the Form was Prepared February 6, 2009 ☒ New ☐ Renewal

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

The purpose of this program is to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, law office technology, and law specialization topics. The program is also intended to help the student develop problem-solving and critical thinking skills.

Graduates of this program may begin their career in a variety of entry-level positions corporate paralegal, paralegal real estate, litigation paralegal, and court paralegal.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Paralegal Studies

TOTAL COURSE HOURS: 96 Check one: Quarter Hours ☒
 _____ Semester Hours ☐
 _____ Clock Hours ☐

LENGTH OF PROGRAM: 8 Quarters TUITION: \$44,928

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
PL101	Introduction to Paralegal Studies+	4
PL102	Ethics for Paralegals+	4
PL103	Technology in the Law Office+	4
PL104	Wills, Trusts and Estates+	4
PL105	Real Estate Law+	4
PL106	Legal Research and Writing I+	4
CJ123	Criminal Law+	4
PL201	Family Law+	4
PL202	Civil Litigation+	4
PL206	Legal Research and Writing II+	4
PL207	Contract Law+	4
PL208	Tort Law+	4
PL299	Paralegal Capstone+	4
*BU222 (for Online)	Business Law and Regulation+	4
*CJ333 (for Online)	Constitutional Law+	4
TB133 or (TB139 Online)	Strategies for the Technical Professional or (Strategies for Learning in a Technical Environment, for Online)	4

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
TB184	Problem Solving+	4
TB332	Professional Procedures and Portfolio Development+	4

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
GE117	Composition I+	4
GE127	College Mathematics I+	4
GE150	Survey of the Sciences+	4
GE172	State and Local Government+	4
GE217	Composition II+	4
GE375	Psychology+	4

Number of Credit/Clock Hrs. in Specialty: 72 / _____ Percentage: 75%
Number of Credit/Clock Hrs. in General Courses: 24 / _____ Percentage: 25%

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: N/A / _____ Percentage: N/A

* For the residence program, these core credit hours are electives. Courses offered at this school that satisfy the Elective Core course requirement are BU222, CJ333 and PL270. An externship opportunity may be available to satisfy the course requirements of PL270, but externship opportunities are limited and may not be available every quarter or for every student who chooses an externship. Any student interested in an externship opportunity must apply for and be selected for any externship opportunity that may be available at the time.

All courses in the Paralegal Studies program may be taught either completely in residence at the school, completely online over the Internet as a distance education course, or partially in residence and partially online, as determined by the school from time to time in its discretion.

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The library is located at 2810 Dupont Commerce Court, Fort Wayne, IN, first hallway to the left off the main lobby. The hours of operation are: Monday-Friday 8:00 a.m. to 9:00 p.m., Saturday 8:30 a.m. to 12:30 p.m. ITT's Virtual Library is available at any time from any location through an Internet connection and standard Web browser. The URL is <http://www.itt-tech.library.com>. Library personnel consist of the following:

Library Assistant

Work-study Assistants

Evening Supervisor

The Virtual Library is available at any time from any location with an Internet connection and web browser. The URL is library.itt-tech.edu. Library resources support the entire curriculum, including general education courses. ITT Technical Institute provides its students and faculty with a Virtual Library that not only supports their teaching, learning, and research needs, but also offers opportunities for further academic and intellectual exploration. The Virtual Library is available 7 days a week, 24 hours a day, from any Web-enabled computer. By utilizing technological advances and the dynamic environment of the World Wide Web, we have created a library that comes to the user. Our Virtual Library provides access to rich databases that provide a mix of searching and information delivery to bring documents directly to a user's desktop. Our online collection includes full-text books, periodical databases providing full-text magazines and journals, authoritative encyclopedias and other reference sources, and links to Web sites selected for relevance to our programs of study. In addition, the Virtual Library provides traditional library services in the online environment. Information seekers receive support through our "Ask a Librarian" reference service and curriculum-specific research guides, tutorials, and collections of frequently asked questions and answers.

2. Number of volumes of professional material:

The on-site library has 2580 volumes of professional material.

The Virtual Library has licensed approximately 31,000 online books as of January 2007. We anticipate that the number of licensed volumes will continue to increase as new titles are added monthly. In addition to the licensed books, the Virtual Library provides links to large collections of freely available online books made available by various government agencies, publishers, universities, and others interested in promoting unrestricted access to educational materials.

3. Number of professional periodicals subscribed to:

The on-site library subscribes to 33 periodicals.

The Virtual Library has licensed access to several large periodical databases representing over 12,000 magazines and journals. These databases include approximately 10+ years of back-issues for most titles. Of the 12,000, approximately 4600 are non-business.

4. Other library facilities in close geographical proximity for student access:

Students in the Ft. Wayne area have access to the following additional facilities:

Allen County Public Libraries

Indiana University-Purdue University at Fort Wayne

Doc.: degreappform.doc

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	TBD	Full-time:	TBD	Part-time:	TBD
Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)					

New faculty for the proposed program will be hired as needed approximately one (1) month in advance of the program start date so that they can familiarize themselves with the curriculum. As an institution regulated by the Indiana Commission on Proprietary Education, the Fort Wayne campus will comply with standards relative to faculty qualifications.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Project Management

TOTAL COURSE HOURS: 180 Check one: Quarter Hours ☒
 Semester Hours ☐
 Clock Hours ☐

LENGTH OF PROGRAM: 15 Quarters TUITION: \$84,240

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
	Unspecified Core courses	40
PM 331	Overview of Digital Technology+	4
PM 332	Project Management Techniques+	4
PM 333	Project Communication and Documentation+	4
PM 341	Project Cost and Budget Management+	4
PM 342	Project Procurement and Contract Management+	4
PM 351	Project Human Resource Management+	4
PM 352	Project Quality Management+	4
PM 361	Introduction to Project Management+	4
PM 453	Project Risk Management+	4
PM 454	Leadership and Project Team Management+	4
PM 462	Management of Global Projects+	4
PM 468	Project Management Integration I (Capstone Project)+	4
PM 469	Project Management Integration II (Capstone Project)+	4
	Unspecified Elective courses	32

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
N/A		

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
	Unspecified General Education courses	24
EG 351	Social Psychology+	4
EG 371	Research Methods+	4
EG 372	Written Analysis+	4
EG 381	Statistics+	4
EG 453	Political Issues and the Economy+	4
EG 462	Contemporary World Culture+	4
EG 468	Ethics+	4
EG 481	Environmental Issues+	4

Number of Credit/Clock Hrs. in Specialty: 124 / _____ Percentage: 69%
 Number of Credit/Clock Hrs. in General Courses: 56 / _____ Percentage: 31%

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: N/A / _____ Percentage: N/A

All courses in the Project Management program may be taught either completely in residence at the school, completely online over the Internet as a distance education course, or partially in residence and partially online, as determined by the school from time to time in its discretion.

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The Library Resource Center (LRC) is located at the new campus at 17390 Dugdale Drive, South Bend. Library hours are 9 a.m. to 9 p.m. Monday through Friday and 9 a.m. to 2 p.m. on Saturday. However, the Virtual Library is available at any time from any location with an Internet connection and web browser. The URL is library.itt-tech.edu. Library resources support the entire curriculum, including general education courses.

2. Number of volumes of professional material:

South Bend with roughly a census of 230 students, the current on-site LRC collection estimates 300 volumes of professional material.

3. Number of professional periodicals subscribed to:

South Bend with roughly a census of 230 students, the current on-site LRC professional periodical subscriptions are 15.

4. Other library facilities in close geographical proximity for student access:

Students in the South Bend area have access to the following libraries:

Saint Joseph County Public Library (multiple branches)
Indiana University South Bend
Memorial Hospital of South Bend/Library Services

If you have any questions pertaining to the required standards for degree granting approval, please refer to 570 IAC 10.

Doc.: degreappform.doc

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include** all required documentation pertaining to the qualifications of each instructor.

Total # of Faculty in the Program:	6	Full-time:	3	Part-time:	3
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Fill out form below: (PLEASE LIST NAMES IN **ALPHABETICAL** ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Eggleston, Benjamin	M.A.	7	1	2		x
Lightcap, Richard	M.S.	5	1	1	x	
Manchow, Vincent	M.B.A.	10	1	0	x	
Robertson, Edwin	M.S.	13	1	0	x	
Willis, Yonika	M.A.	5	1	0		x
Youngs, Robert	M.S.	10	1	0		x

Any new faculty for the proposed program will be hired as needed approximately one (1) month in advance of the program start date so that they can familiarize themselves with the curriculum. As an institution regulated by the Indiana Commission on Proprietary Education, the South Bend campus will comply with standards relative to faculty qualifications.

INDIANA COMMISSION ON
PROPRIETARY EDUCATION

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution ITT Technical Institute, Ft Wayne

Name of Program Health Information Technology (Online and Residence)

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) AAS

Name of Person Preparing this Form Wendy Kandel

Telephone Number 317.706.9276 Application Type

Date the Form was Prepared 2.4.08 ☒ New ☐ Renewal

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

Please note that this program may be delivered either in part or in full via residence and/or online delivery.

Also note that this program was previously approved by COPE in 2006 but was approval was surrendered in 2008.

The program in Health Information Technology teaches how to collect, analyze, monitor, maintain and report health data in accordance with established data quality principles, legal and information security standards and professional best practice guidelines. These functions encompass, among other duties, processing requests for the release of personal health information, the coding of clinical information, processing and using health data for clinical quality management, billing/reimbursement and compliance with patient privacy regulations.

Graduates of this program* may pursue careers as health information technicians in a variety of health care settings. Entry-level positions may include medical records technician, health information technician, patient information coordinator and reimbursement specialist.

*Many employers of health information technicians either limit their hiring, or give hiring preference, to candidates who are Registered Health Information Technicians ("RHIT"). In order for a student to become an RHIT upon graduation, the student must pass a certification examination for RHIT administered by the Council on Certification of the American Health Information Management Association (the "Certification Exam"). In order for a student to be allowed to take the Certification Exam to become an RHIT, the student must: (a) graduate from a program of study in health information technology that is accredited by the Commission on Accreditation for Health Informatics and Information Management Education ("CAHIIM"); and (b) pay an examination fee, for which the student is solely responsible. **At this time, this program is not accredited by CAHIIM.** If this program does not become accredited by CAHIIM by the time a student graduates from this program, the student will not be allowed to take the Certification Exam to become an RHIT, unless and until such time as this program becomes

accredited by CAHIIM and the student was enrolled in this program during the candidacy for CAHIIM accreditation. A graduate of this program is unlikely to qualify for any employment opportunities involving the management of health information, unless and until he or she is able to take and pass the Certification Exam.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Health Information Technology

TOTAL COURSE HOURS: 96 Check one: Quarter Hours ☒
 Semester Hours ☐
 Clock Hours ☐

LENGTH OF PROGRAM: 8 Quarters TUITION: \$44,928

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
HS210	Anatomy and Physiology I+	4
HS220	Anatomy and Physiology II+	4
HT101	Organization of Health Care Delivery+	4
HT102	Introduction to the Health Care Record+	4
HT103	Medical and Drug Terminology+	4
HT104	Release of Personal Health Information+	4
HT111	Human Diseases+	4
HT200	Professional Practicum**	4
HT201	Health Care Statistics+	4
HT202	ICD-9-CM Coding+	4
HT203	Health Care Data Sets and Specialized Registries+	4
HT204	CPT Coding+	4
HT205	Health Care Reimbursement Systems+	4
HT206	Advanced Coding with Practicum**	4
HT211	Utilization, Risk and Compliance Management+	4
HT212	Supervision and Personnel Management in Health Care+	4
HT213	Database Design and Applications+	4
TB133	Strategies for the Technical Professional+	4

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
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GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
GE117	Composition I+	4
GE127	College Mathematics I+	4
GE150	Survey of the Sciences+	4
GE217	Composition II+	4
GE347	Group Dynamics+	4
GE375	Psychology+	4

Number of Credit/Clock Hrs. in Specialty:	<u>72</u>	/	<u> </u>	Percentage:	<u>75%</u>
Number of Credit/Clock Hrs. in General Courses:	<u>24</u>	/	<u> </u>	Percentage:	<u>25%</u>

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts:	<u>N/A</u>	/	<u> </u>	Percentage:	<u>100%</u>
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III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The library is located at 2810 Dupont Commerce Court, Fort Wayne, IN, first hallway to the left off the main lobby. The hours of operation are: Monday-Friday 8:00 a.m. to 9:00 p.m., Saturday 8:30 a.m. to 12:30 p.m. ITT's Virtual Library is available at any time from any location through an Internet connection and standard Web browser. The URL is <http://www.itt-tech.library.com>. Library personnel consist of the following:

Library Assistant

Work-study Assistants

Evening Supervisor

The Virtual Library is available at any time from any location with an Internet connection and web browser. The URL is library.itt-tech.edu. Library resources support the entire curriculum, including general education courses. ITT Technical Institute provides its students and faculty with a Virtual Library that not only supports their teaching, learning, and research needs, but also offers opportunities for further academic and intellectual exploration. The Virtual Library is available 7 days a week, 24 hours a day, from any Web-enabled computer. By utilizing technological advances and the dynamic environment of the World Wide Web, we have created a library that comes to the user. Our Virtual Library provides access to rich databases that provide a mix of searching and information delivery to bring documents directly to a user's desktop. Our online collection includes full-text books, periodical databases providing full-text magazines and journals, authoritative encyclopedias and other reference sources, and links to Web sites selected for relevance to our programs of study. In addition, the Virtual Library provides traditional library services in the online environment. Information seekers receive support through our "Ask a Librarian" reference service and curriculum-specific research guides, tutorials, and collections of frequently asked questions and answers.

2. Number of volumes of professional material:

The on-site library has 2580 volumes of professional material.

The Virtual Library has licensed approximately 31,000 online books as of January 2007. We anticipate that the number of licensed volumes will continue to increase as new titles are added monthly. In addition to the licensed books, the Virtual Library provides links to large collections of freely available online books made available by various government agencies, publishers, universities, and others interested in promoting unrestricted access to educational materials.

3. Number of professional periodicals subscribed to:

The on-site library subscribes to 33 periodicals.

The Virtual Library has licensed access to several large periodical databases representing over 12,000 magazines and journals. These databases include approximately 10+ years of back-issues for most titles. Of the 12,000, approximately 4600 are non-business.

4. Other library facilities in close geographical proximity for student access:

Students in the Ft. Wayne area have access to the following additional facilities:

Allen County Public Libraries

Indiana University-Purdue University at Fort Wayne

If you have any questions pertaining to the required standards for degree granting approval, please refer to 570 IAC 10.

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INDIANA COMMISSION ON
PROPRIETARY EDUCATION

DEGREE APPLICATION

(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution ITT Technical Institute, Ft. Wayne, Indianapolis, Newburgh,
South Bend

Name of Program SOFTWARE APPLICATIONS DEVELOPMENT, Online and Residence
Delivery

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) BS

Name of Person Preparing this Form Wendy Kandel, Regulatory Affairs Manager

Telephone Number 317.706.9276 Application Type

Date the Form was Prepared January 23, 2009 ☒ New ☐ Renewal

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

The purpose of the Software Applications Development program is to help graduates develop knowledge and skills to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management, and other areas related to computer software production and deployment. The coursework offers a foundation in programming skills using a number of languages and platforms while systematically addressing theories and methods of software engineering processes and models governed by industry standards. Graduates of this program may pursue career opportunities involving the design, development and implementation of software-based solutions and products for business and consumer markets. Entry-level positions may include software developer, software programmer, application developer, Web application developer, software engineer, software applications analyst, Web applications analyst, Web applications specialist and software applications specialist.

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	6	Full-time:	0	Part-time:	6
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Fill out form below: (PLEASE LIST NAMES IN **ALPHABETICAL** ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Terry Edwards	MS	37	3	37		X
Susan Howard	MA	13	1.5	13		X
Suzanne Kaiser	MS Ed.	17	1 mo.	17		X
Amera Platt	MS	40	1 mo.	28		X
Deborah Rogner	MBA	21	1	13		X
Jack Schroeder	AM	12	3 mo.	0		X

Any new faculty will be hired approximately one month in advance of the new program start date so that they can familiarize themselves with the curriculum. As an institution regulated by the Indiana Commission on Proprietary Education, the Health Information Technology program, the campus will comply with standards relative to faculty qualifications.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Software Applications Development

TOTAL COURSE HOURS: 180 Check one: Quarter Hours ☒
 Semester Hours ☐
 Clock Hours ☐

LENGTH OF PROGRAM: 15 Quarters TUITION: \$84,240

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
	Unspecified Core courses	40
CS300	Application Design	4
CS302	Data Structures with Java	4
CS310	Programming in C++	4
CS320	Programming in C#	4
CS330	Database Design and Implementation	4
CS331	.NET Framework Programming	4
CS333	Enterprise Applications with Java	4
CS340	Software Engineering	4
CS400	Web Services and Applications	4
CS410	Enterprise Applications with .NET	4
CS420	Application Security	4
CS430	Database Administration and Optimization	4
CS490	Software Development Senior Project	4
	Unspecified Elective courses	32

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
N/A		

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
	Unspecified General Education courses	24
EG371	Research Methods+	4
EG372	Written Analysis+	4
EG381	Statistics+	4
EG421	Numerical Methods+	4
EG452	Economics and Change+	4
EG462	Contemporary World Culture+	4
EG468	Ethics+	4
EG481	Environmental Issues+	4

Number of Credit/Clock Hrs. in Specialty: 124 / Percentage: 69%
Number of Credit/Clock Hrs. in General Courses: 56 / Percentage: 31%

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: N/A / Percentage: N/A

All courses in the Software Applications Development program may be taught either completely in residence at the school, completely online over the Internet as a distance education course, or partially in residence and partially online, as determined by the school from time to time in its discretion.

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The Library Resource Center (LRC) is located on the first floor of the school at 9511 Angola Ct., Indianapolis, IN 46268. It is open to students from 8:00AM until 10:00 PM Monday through Friday, and 9:00AM until 2:00 PM on Saturday. A full time librarian and a full time library assistant staff the LRC. *The Virtual Library is available at any time from any location with an Internet connection and web browser. The URL is library.itt-tech.edu.* Library resources support the entire curriculum, including general education courses. ITT Technical Institute provides its students and faculty with a Virtual Library that not only supports their teaching, learning, and research needs, but also offers opportunities for further academic and intellectual exploration. The Virtual Library is available 7 days a week, 24 hours a day, from any Web-enabled computer. By utilizing technological advances and the dynamic environment of the World Wide Web, we have created a library that comes to the user. Our Virtual Library provides access to rich databases that provide a mix of searching and information delivery to bring documents directly to a user's desktop. Our online collection includes full-text books, periodical databases providing full-text magazines and journals, authoritative encyclopedias and other reference sources, and links to Web sites selected for relevance to our programs of study. In addition, the Virtual Library provides traditional library services in the online environment. Information seekers receive support through our "Ask a Librarian" reference service and curriculum-specific research guides, tutorials, and collections of frequently asked questions and answers.

2. Number of volumes of professional material:

The current on-site LRC collection estimates 2000 volumes of professional material. The Virtual Library has licensed approximately 31,000 online books as of January 2007. We anticipate that the number of licensed volumes will continue to increase as new titles are added monthly. In addition to the licensed books, the Virtual Library provides links to large collections of freely available online books made available by various government agencies, publishers, universities, and others interested in promoting unrestricted access to educational materials.

3. Number of professional periodicals subscribed to:

The current on-site LRC professional periodical subscriptions are 24. The Virtual Library has licensed access to several large periodical databases representing over 12,000 magazines and journals. These databases include approximately 10+ years of back-issues for most titles. Of the 12,000, approximately 4600 are non-business.

4. Other library facilities in close geographical proximity for student access:

Students in the ***Indianapolis*** area have access to the following libraries:

Indianapolis-Marion County Public Library System
Indiana State Library, Indianapolis
Indiana Historical Society Library, Indianapolis
Christian Theological Seminary Library, Indianapolis
Indiana University Purdue University at Indianapolis (IUPUI) Libraries

Doc.: degreappform.doc

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	13	Full-time:	2	Part-time:	11
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Fill out form below: (PLEASE LIST NAMES IN **ALPHABETICAL** ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Allen, Harriet	M.A.	30	5	25	Full	
Blair, Sandra	Ed. D.	10	3	8	Full	
Hayes, Russell	M.S.	6	3	3		Part
Lentz, Curtis	M.S.	28	2	0		Part
Lu, Ying	Ph. D.	14	4	10		Part
May, Darrel	M.B.A.	11	2	0		Part
Ozbaki, Kamuran	M.S.	15	15	0		Part
Rife, Harold	M.S.	9	5	1		Part
Smith, Brent	M.B.A.	18	5	0		Part
Smith, Keith	B.S.	7	7	0		Part
Street-Beavers, Susan	D. MIN	12	2	0		Part
Wilber, Adelbert	Ph. D.	6	1	2		Part
Wilken, Curtis	Ph. D.	14	3	11		Part

New faculty for the proposed program will be hired as needed approximately one (1) month in advance of the program start date so that they can familiarize themselves with the curriculum. As an institution regulated by the Indiana Commission on Proprietary Education, the Indianapolis campus will comply with standards relative to faculty qualifications.

**INDIANA COMMISSION ON
PROPRIETARY EDUCATION**

DEGREE APPLICATION

(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution ITT Technical Institute – Ft. Wayne, Indianapolis, Newburgh,
South Bend

Name of Program SOFTWARE DEVELOPMENT TECHNOLOGY, Online and Residence Delivery

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) AAS

Name of Person Preparing this Form Wendy Kandel, Regulatory Affairs Manager

Telephone Number 317.706.9276 Application Type

Date the Form was Prepared January 23, 2009 ☒ New ☐ Renewal

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

The purpose of this program is to help students develop knowledge and skills to pursue entry-level positions involving computer software development. Areas of study include logical and algorithmic analysis and design, object-oriented programming and relational databases, programming languages and development tools, Web scripting and programming, Web services and applications, software development lifecycles, and business and ethical impacts on software development practices. The goal of the program is to help the student learn a balanced combination of practical programming techniques and problem-solving skills.

Graduates of this program may begin their careers in a variety of entry-level positions involving software development skills, such as application developer, junior programmer, Web applications developer, database developer, software support technician and software tester.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, number, and number of credit hours or clock hours for each course.

NAME OF PROGRAM: Software Development Technology

TOTAL COURSE HOURS: 96 Check one: Quarter Hours ☒
 _____ Semester Hours ☐
 _____ Clock Hours ☐

LENGTH OF PROGRAM: 8 Quarters TUITION: \$44,928

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
<u>CS100</u>	<u>Introduction to Programming</u>	<u>4</u>
<u>CS110</u>	<u>Introduction to Web Applications</u>	<u>4</u>
<u>CS111</u>	<u>Client-Side Web Scripting</u>	<u>4</u>
<u>CS120</u>	<u>Programming in Visual Basic</u>	<u>4</u>
<u>CS130</u>	<u>Introduction to Databases</u>	<u>4</u>
<u>CS140</u>	<u>Business Concepts for Application Developers</u>	<u>4</u>
<u>CS200</u>	<u>Programming in Java I</u>	<u>4</u>
<u>CS201</u>	<u>Programming in Java II</u>	<u>4</u>
<u>CS210</u>	<u>Web Authoring and Design</u>	<u>4</u>
<u>CS220</u>	<u>Server-Side Web Programming</u>	<u>4</u>
<u>CS240</u>	<u>Software Development Lifecycles</u>	<u>4</u>
<u>CS250</u>	<u>Open Source Application Programming</u>	<u>4</u>
<u>CS280</u>	<u>Web Security and Ethics</u>	<u>4</u>
<u>CS290</u>	<u>Software Development Capstone Project</u>	<u>4</u>
<u>TB133</u>	<u>Strategies for the Technical Professional+</u>	<u>4</u>
<u>TB143</u>	<u>Introduction to Personal Computers+</u>	<u>4</u>

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
TB184	Problem Solving+	4
TB332	Professional Procedures and Portfolio Development+	4

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
GE117	Composition I+	4
GE127	College Mathematics I+	4
GE192	College Mathematics II+	4
GE217	Composition II+	4
GE347	Group Dynamics+	4
EG360	Introductory Calculus+	4

Number of Credit/Clock Hrs. in Specialty: 72 / _____ Percentage: 75%
Number of Credit/Clock Hrs. in General Courses: 24 / _____ Percentage: 25%

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: N/A / _____ Percentage: N/A

All courses in the Software Development Technology program may be taught either completely in residence at the school, completely online over the Internet as a distance education course, or partially in residence and partially online, as determined by the school from time to time in its discretion.

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The library is located at 2810 Dupont Commerce Court, Fort Wayne, IN, first hallway to the left off the main lobby. The hours of operation are: Monday-Friday 8:00 a.m. to 9:00 p.m., Saturday 8:30 a.m. to 12:30 p.m. ITT's Virtual Library is available at any time from any location through an Internet connection and standard Web browser. The URL is <http://www.itt-tech.library.com>. Library personnel consist of the following:

Library Assistant

Work-study Assistants

Evening Supervisor

The Virtual Library is available at any time from any location with an Internet connection and web browser. The URL is library.itt-tech.edu. Library resources support the entire curriculum, including general education courses. ITT Technical Institute provides its students and faculty with a Virtual Library that not only supports their teaching, learning, and research needs, but also offers opportunities for further academic and intellectual exploration. The Virtual Library is available 7 days a week, 24 hours a day, from any Web-enabled computer. By utilizing technological advances and the dynamic environment of the World Wide Web, we have created a library that comes to the user. Our Virtual Library provides access to rich databases that provide a mix of searching and information delivery to bring documents directly to a user's desktop. Our online collection includes full-text books, periodical databases providing full-text magazines and journals, authoritative encyclopedias and other reference sources, and links to Web sites selected for relevance to our programs of study. In addition, the Virtual Library provides traditional library services in the online environment. Information seekers receive support through our "Ask a Librarian" reference service and curriculum-specific research guides, tutorials, and collections of frequently asked questions and answers.

2. Number of volumes of professional material:

The on-site library has 2580 volumes of professional material.

The Virtual Library has licensed approximately 31,000 online books as of January 2007. We anticipate that the number of licensed volumes will continue to increase as new titles are added monthly. In addition to the licensed books, the Virtual Library provides links to large collections of freely available online books made available by various government agencies, publishers, universities, and others interested in promoting unrestricted access to educational materials.

3. Number of professional periodicals subscribed to:

The on-site library subscribes to 33 periodicals.

The Virtual Library has licensed access to several large periodical databases representing over 12,000 magazines and journals. These databases include approximately 10+ years of back-issues for most titles. Of the 12,000, approximately 4600 are non-business.

4. Other library facilities in close geographical proximity for student access:

Students in the Ft. Wayne area have access to the following additional facilities:

Allen County Public Libraries

Indiana University-Purdue University at Fort Wayne

Doc.: degreappform.doc

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include** all required documentation pertaining to the qualifications of each instructor.

Total # of Faculty in the Program:

15

Full-time:

1

Part-time:

14

Fill out form below: (PLEASE LIST NAMES IN **ALPHABETICAL** ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Terry Bowling	MBA	12	3	0		X
Walter Cooper	MS	12	4	0		X
Terry Edwards	MS	37	3	37		X
Susan Howard	MA	13	1.5	13		X
Suzanne Kaiser	MS Ed.	17	1 mo.	17		X
Kristin Mains	BA	8	6 mo.	0		X
Dawn Moore	MA	12	3 mo.	0		X
Heather Neilsen	MBA	3	3 mo.	0		X
William Rivera	BS	19	8	0	X	
Deborah Rogner	MBA	21	1	13		X
Brian Schrock	MS	25	4	0		X
Jack Schroeder	AM	12	3 mo.	0		X
Mark Stangland	BAS	18	9	10		X
Kurt Tippmann	MS Ed.	12	2	12		X
Darryl Togashi	MBA	20	3	0		X

New faculty for the proposed program will be hired as needed approximately one (1) month in advance of the program start date so that they can familiarize themselves with the curriculum. As an institution regulated by the Indiana Commission on Proprietary Education, the Ft Wayne campus will comply with standards relative to faculty qualifications.

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME: Allen Harriet E
(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis****Names of Courses Taught:**

GE127College Math I

GE192 College Math II

TM420 Technical Mathematics

TB133 Strategies for The Technical

Professional; IT104 Introduction to Computer programming

TB184 problem Solving

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
DePauw University	Greencastle, IN	Mathematics	1970	1971
DePauw University	Greencastle, IN	Chemistry	1965	1969
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Indianapolis, IN	Mthematics and Computer Instructor	09/06	Present
ITT Technical Institute	On-line Instructor	Teaching Mathematics	2004	2006
IVY Tech State College	Instructor	Teaching	2001	2006
IUPUI (Ind. Univ.Purdue University at Indianapolis)	Instructor	Teaching	1989	2000

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Arney Ernest
(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute Indianapolis

TB143 Introduction to Personal Computer	
TB184 Problem Solving	
ET127 PC Technology	I
ET115 DC Electronics	ET145 AC ELECTRONICS
ET215 Electronics Devices I	ET245 Electronics devices II
ET255 Digital Electronics I	ET285 Digital Electronics I
ET275 Communications Systems I	ET315 Communications Systems II

332

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis** _____

TB133 Strategies for the Technical Professional

333

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME: Bowling Terry

(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

CS140 Business Concepts for Application Developers

CS250 Open Source Application Programming

335

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Burden Dennis
(Last) (First) (Middle)

Names of Courses Taught:

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
ITT Technical Institute	Indianapolis, IN	M.B.A.	2005	2007
ITT Technical Institute	Newburgh, IN	B.A.S. in Automated Mfg. Technology	1999	2000
Oakland City University	Evansville, IN	Organizational Mgmt.	1996	1997
ITT Technical Institute	Evansville, IN	A.A.S. in Electronics Engineering Technology	1982	1984
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Newburgh, IN	Electronics Instructor	1996	Present
ITT Technical Institute	Evansville, IN	Education Supervisor	1990	1996
ITT Technical Institute	Evansville, IN	Electronics Instructor	1987	1990
ITT Technical Institute	Arlington, VA	Electronics Instructor	1986	1987

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Cooper Walter C.
(Last) (First) (Middle)

Names of Courses Taught:

CS410 Enterprise Applications with .NET CS430 Database Administration an Optimization

338

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Cox Kenneth D.
(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute, Newburgh

EG452 Economics & Change

339

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME:	Dahliquist	Thomas	
	(Last)	(First)	(Middle)

Names of Courses Taught:

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Ball State University	Munice, IN	Non - Degree	2001	2001
University of Southern IN	Evansville, IN	M.S. in Mathematics	1993	1996
Indiana University	Bloomington, IN	Non - Degree	1995	1995
Iowa State University	Ames, IA	Non - Degree	1994	1994
Butler University	Indianapolis, IN	Non - Degree	1993	1993
University of Wisconsin - Madison	Madison, WI	B.S. in Physics	1982	1988
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Evansville, IN	Math Instructor	2006	Present
Castle High School	Newburgh, IN	Physics Teacher	1989	Present
Ivy Tech State College	Evansville, IN	Algebra Instructor	1996	1997

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Edwards Terry
(Last) (First) (Middle)

Names of Courses Taught:

GE192 College Mathematics II

342

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute Indianapolis

TB143 Introduction to Personal Computers	
ET115 DC Electronics	
ET145 AC Electronics	
ET215 Electronic Devices I	
ET275 Electronics Com I	
ET255 Microprocessors	ET345 Control Systems
ET245 Electronic Devices II	
ET315 Electronics Com II	

344

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME: Gallagher-Rockwell Patricia
(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute - South Bend

TB184 - Problem Solving

TB133 - Strategies for the Technical Professional

CD140 - Rapid Visualization

VC100 - Introduction to Design

VC110 - Typography

VC210 - Modeling in 3D

345

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis** _____

IT209 3-D Modeling	IT309 Animation I	IT311 Animation II
TB133 Strategies for the Technical Professional		
IT212 Broadcast Graphics	CD130 Achitechural Design I	
CD210 Visual Design Theory	IT211 Interactivce Communication Design I	
CD320 Basic Design Methods	IT213 Interactivce Communication Design II	
VC100 Introduction to Design	GD400 Game Interface Design	
IT310 Audio/Video Techniques		
IT312 Multimedia Development Capstone Project		

346

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, Newburgh

Names of Courses Taught:

CS300 Application Design; CS302 Data Structures with Java; CS310 Programming in C++;

CS320 Programming in C#; CS330 Database Design & Implementation;

CS331 NET Framework Programming; CS333 Enterprise Applications with Java;

CS340 Software Engineering; CS400 Web Services & Applications; CS410 Enterprise

Applications with NET; CS420 Application Security; CS430 Database Administration &

Optimization: CS490 Software Development Senior Project

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
University of Evansville	Evansville, IN	Computer Science	1995	2000
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Newburgh, IN	Supervise IT Faculty	6/2006	Present
ITT Technical Institute	Newburgh, IN	Teach IT Classes	12/2001	6/2006
CYBERMEDIA	Evansville, IN	Business Consultant	1/1985	Present
Ivy Tech State College	Evansville, IN	Taught Classes	8/2000	12/2000
Henderson College U of K	Henderson, KY	Computer Instructor	9/1987	5/1997
University of Evansville	Evansville, IN	Instr./ Prog. Coordinator	4/1987	9/1997
Norrell Temp. Services	Evansville, IN	Office Automation Spec.	5/1989	12/1994
Computerland	Evansville, IN	Support Specialist	5/1984	12/1996

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute Indianapolis

TB184 Problem Solving

349

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Hermann Nicholas
(Last) (First) (Middle)

Names of Courses Taught:

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Indiana University School of Law	Indianapolis, IN	Juris Doctorate of Law	08/01	12/03
Ball State University	Muncie, IN	B. S. in Chemistry	08/97	05/01
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Newburgh, IN	Teach CJ courses	08/07	Present
Dix & Hermann, LLP	Evansville, IN	Lawyer	03/05	Present
Vanderburgh Co. Prosecutor's Office	Evansville, IN	Prosecutor	05/04	03/05
Marion Co. Prosecutor's Office	Indianapolis, IN	Legal Intern	06/02	05/04

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Johns Hopkins University	Baltimore, MD	Writing, MA	9/94	5/95
Syracuse University	Syracuse, NY	Newspaper, BS	9/79	8/83
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Fort Wayne, IN	Adjunct Faculty	6/07	Present
IPFW	Fort Wayne, IN	Limited Term Lecturer	8/06	Present
IVY Tech Community College	Fort Wayne, IN	Adjunct Faculty	5/07	Present
University of Houston	Houston, TX	Adjunct English Professor	9/04	6/06

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

GE117 Composition I

GE217 Composition II

354

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME:	Kent	Donald	Alan
	(Last)	(First)	(Middle)

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis** _____

BU 213 Financial Accounting Reporting and Analysis

BU 459 Strategic Management Project

HT 212 Supervision and Personnel Management in Health Care

GE 347 Group Dynamics

BU 241 Principles of Marketing

TB 332 Professional Procedures and Portfolio Development

BU 343 Marketing Research

BU 344 Marketing and the Internet

355

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, Newburgh

TB184 Problem Solving; TB133 Strategies for the Technical Professional

356

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Lentz Cutris L
(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis** _____

BU112 Accounting II

BU213 Financial Analysis

BU272 Business Presentations

BU362 Financial Capital and Markets

EG 381 Statistics

EG 452 Economics and Change

GE273 Microeconomics

357

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - South Bend

IT113 - Structured Cabline

358

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME: Lu Ying (Middle)
(Last) (First)

NAME OF INSTITUTION: ITT Technical Institute Indianapolis

ET 115 DC Electronics	TM 420 Technical Calculus
ET 145 AC Electronics	ET 475 Electronic Circuits Design I
ET 215 Electronic Devices I	
ET 455 Digital Communications I	
ET 476 Electronic Circuits Design II	
ET 245 Electronic Devices II	
ET 456 Digital Communications II	
TM 380 Technical Topics in Mathematics	

359

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

TB133 Strategies for the Technical Professional

360

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME:	Manchow	Vincent	E.
	(Last)	(First)	(Middle)

NAME OF INSTITUTION: ITT Technical Institute - South Bend

GE273 - Microeconomics

361

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME:	May	Darrel	James
	(Last)	(First)	(Middle)

Names of Courses Taught:

Data structures

362

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME:	Mitchell	Jon	
	(Last)	(First)	(Middle)

Names of Courses Taught:

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
ITT Technical Institute	Newburgh, IN	Information Systems Security	2002	2004
ITT Technical Institute	Newburgh, IN	IT- Computer Network Systems	2000	2002
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Newburgh, IN	Instructor	2005	Present
Computers Plus	Evansville, IN	Sales Supervisor	2000	Present

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

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364

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, Newburgh

EG421 Numerical Methods

365

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Taylor University	Marion, IN	Business Adm.	9/07	12/08
Taylor University	Marion, IN	Professional Writing, BA	6/00	1/04
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Fort Wayne, IN	Adjunct Faculty	9/08	Present
Fort Wayne Chamber of Commerce	Fort Wayne, IN	Administrative Assistant	1/08	Present
Taylor University	Marion, IN	Online Learning Coord.	6/07	1/03

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, Newburgh

CS330 Database Design & Implementation

367

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis** _____

ET 446 Advanced Circuit Analysis II

ET455 Digital Communication Systems I

GE192 College Mathematics II

GE253 Physics

369

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Paul Angela

(Last) (First) (Middle)

Names of Courses Taught:

GE347 Group Dynamics; TB332 Professional Procedures & Portfolio Development;

370

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

GE150 Survey of the Sciences

371

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute **Indianapolis** _____

GE117 Composition 1

372

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, Newburgh

CS430 Database Administration & Optimization

373

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, FORT WAYNE, IN

CS100 Introduction to Programming; CS130 Introduction to Databases
CS240 Software Development Lifecycles
TB143 Introduction to Personal Computers
CS290 Software Development Capstone Project

375

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME:	Robinson	Debra	Lynn
	(Last)	(First)	(Middle)

Names of Courses Taught:

IT109 - Microsoft Desktop Operating System

378

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

GE117 Composition I
GE217 Composition II
GE347 Group Dynamics
TB332 Professional Procedures & Portfolio Development
TB184 Problem Solving

379

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute- Newburgh

CS300 Application Design; CS310 Programming in C++; CS330 Database Design & Implementation; CS331 NET Framework Programming; CS340 Software Engineering CS400 Web Services & Applications; CS490 Software Development Senior Project

380

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

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INSTRUCTOR'S QUALIFICATION RECORD

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INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute, FT WAYNE, IN

CS111 Client-Side Web Scripting
CS120 Programming in Visual Basic
CS130 Introduction to Databases
CS200 Programming in Java I
CS201 Programming in Java II

385

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute - Indianapolis

EG462 Contemporary World Culture
EG351 Social Psychology
EG468 Ethics
BU272 Professional Presentation
BU271 Professional Communications
GE347 Group Dynamics

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Columbia Theological Seminary	Decatur, Georgia	Cross Cultural Studies/Theology	1997	2000
Phillips Theological Seminary	Tulsa, Oklahoma	Theology, Pastoral Counseling	1992	1995
Oklahoma Baptist University	Shawnee, Oklahoma	Christian Studies/Education	1989	1993
Oklahoma State University	Stillwater, Oklahoma	Chemistry	1977	1981
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
ITT Technical Institute	Indianapolis, Indiana	Instruct and educate students	2007	present
WTCE, Inc.	Indianapolis, Indiana	Diversity consultant for businesses, schools	2000	present
The Bryant Group	Indianapolis, Indiana	Design and conduct training programs	2000	present
Pension Fund of Christian Church	Indianapolis, Indiana	Strategic planning, policy writing	1997	present

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME:	Tebeje	Yared	Habtu
	(Last)	(First)	(Middle)

Names of Courses Taught:

IT103 - Operating Systems

388

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute - Fort Wayne, IN

EG360 Introductory Calculus

389

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Togashi Darryl

(Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute, FT WAYNE, IN

CS110 Introduction to Web Applications;
CS200 Programming in Java I
CS201 Programming in Java II
CS210 Web Authoring and Design
CS220 Server-Side Web Programming

390

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME: Voegel Saundra

(Last) (First) (Middle)

Names of Courses Taught:

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Indiana University	Bloomington, IN	M.L.S. Library Science	1991	1992
Indiana University	Ft. Wayne, IN	B.A. in Sociology	1988	1990
Purdue University	West Lafayette, IN	Sociology	1986	1986
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
Henderson Com. College ITT Technical Institute	Henderson, KY Newburgh, IN	Library Specialist Instructor	2006 2005	Present Present
University of Southern Indiana	Evansville, IN	Reference Assistant	2003	Present
Oakland City University	Oakland City, IN	Adjunct Instructor	2004	2004
Ivy Tech State College	Evansville, IN	Library Director	1994	2001

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME OF INSTITUTION: ITT Technical Institute Indianapolis

EG371 Research Methods

393

INSTRUCTOR'S QUALIFICATION RECORD

Please **TYPE** the form.

NAME OF INSTITUTION: ITT Technical Institute Indianapolis

GE217 Composition II

394

INSTRUCTOR'S QUALIFICATION RECORD

Please TYPE the form.

NAME:	Willis	Yonika	Elyse
	(Last)	(First)	(Middle)

NAME OF INSTITUTION: ITT Technical Institute - South Bend

GE217 - Composition II

GE117 - Composition I

*
TRANSCRIPT
ON ORDER

**INDIANA COMMISSION ON
PROPRIETARY EDUCATION**

INSTRUCTOR'S QUALIFICATION RECORD

Instructions: Include all training/education applicable to current teaching assignments. This form will not be processed unless all supportive documentation required for review has been attached with this form (i.e., **transcripts and letters identifying the precise nature of previous work and teaching experience, signed by a former direct supervisor.**)

Please TYPE the form.

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

NAME: Youngs Robert Craig
 (Last) (First) (Middle)

NAME OF INSTITUTION: ITT Technical Institute - South Bend

Names of Courses Taught:

IT104 - Introduction to Computer Programming

IT109 - Microsoft Desktop Operating System

IT221 - Microsoft Network Operating System I

IT220 - Network Standards and Protocols

Source of Training/Education	Location	Area or Subject of Training/Education	Period of Attendance	
			From:	To:
Indiana University	South Bend, IN	Management of Information Technology	2002	2007
Brigham Young University	Provo, UT	Business Finance	1994	1998
Applicable Experience	Location	Exact Nature of Experience	Employment Period	
			From:	To:
Notre Dame Federal Credit Union		Director of Information Technology	2004	present
K & F International		Network Administrator	2000	2004
Interlogic Systems, Inc.		PC Support	1999	2000